



SCHOOL BUSINESS OFFICIALS

Behind-the-Scenes Heroes of School Districts

WHO ARE SCHOOL BUSINESS OFFICIALS...

...AND WHAT TITLES DO THEY HOLD?



School business officials are **the professionals who make sure that resources available for educating students are used efficiently and effectively**. Using best practices in business management, they allocate the funds that optimize learning for every student.

These professionals work hard to make the most resourceful decisions, managing everything from procuring new devices for students to finding more efficient fuels to save on transportation costs.

- Business Manager
- Chief Financial Officer
- Business Administrator
- Director of Finance
- Director of Business Services
- Superintendent
- Treasurer
- Secretary-Treasurer
- Assistant Superintendent for Business
- Assistant Superintendent

WHAT DO SCHOOL BUSINESS OFFICIALS DO?

FINANCIAL RESOURCE MANAGEMENT.

School business officials (SBOs) oversee all aspects of finance for the school districts, from accounting to budgeting to fundraising.

HUMAN RESOURCE MANAGEMENT.

SBOs are often tasked with overseeing HR departments of school districts, handling employee contracts, recruitment, and retention.



INFORMATION MANAGEMENT.

SBOs implement all technology in order to direct, protect, analyze, and update information.

PURCHASING.

Because purchasing property, materials, equipment, and services is connected to finance, this is also a responsibility of SBOs.



EDUCATIONAL ENTERPRISE.

School business officials have to stay on top of governmental education standards, public policies, and the legal framework of the school system.

FACILITY MANAGEMENT.

It's up to SBOs to make sure all aspects of the school facilities are operating optimally for an excellent educational environment.



SUPPORT SERVICES.

SBOs play a role in critical services such as risk management, transportation, and food service—the primary areas that keep students safe, in school, and well cared for.

FASBO Inc., is a professional association of school business management professionals. Our mission is to provide programs and services to promote the highest standards of school business management practices, professional growth, and the effective use of educational resources. FASBO is a network of professionals providing knowledge and solutions. Visit www.fasbo.org for more.



LOOK FOR THESE SCHOOL BUSINESS ACHIEVEMENTS IN YOUR DISTRICT!



FASBO Certification Program

The Program offers both acknowledgment and recognition for professionals at all levels of school business management. Certification is a way of recognizing those individuals with the background, training, and on-the-job experience to meet recognized standards of professional competence.

FASBO Outstanding Business Official Award

The award recognizes an outstanding FASBO member who exemplifies professionalism, leadership and innovation in the field of school business management. The award winner will be recognized by FASBO at the annual conference. In addition, the winner will be recognized by the Southeastern Association of School Business Officials (SASBO) at their annual conference in April. A team of past Association of School Business Officials International (ASBO) Eagle Award recipients from SASBO will assist in preparing an application for the ASBO International or Pinnacle awards